

**SOUTHERN ADIRONDACK LIBRARY SYSTEM
2019 - 2021 BUDGETS**

<u>Income, General Fund</u>	<u>Final 2019 Budget Full Funding cut 5.41%</u>	<u>Approved 2020 Budget Full Funding cut 5.408%+</u>	<u>Approved 2021 Budget Full Funding cut 20.0%*</u>
State Aid Undesignated:			
1 Population	314,445	314,201	265,731
2 Square Miles	268,038	268,590	227,157
3 Counties	94,666	94,592	80,000
4 LSSA (2/3 of LLSA +\$.31 x unserved pop.)	83,919	83,919	70,973
5 Book Reimbursal	227,471	227,294	192,231
6 Coordinated Outreach	84,128	84,128	71,150
7 Correctional Facilities	20,355	20,356	17,215
8 Supplementary Aid	143,696	143,696	121,529
Subtotal	1,236,719	1,236,776	1,045,986
State Aid, Designated*:			
9 Public Lib. System Automation	72,419	72,363	61,200
10 CLD Aid (Crandall)	106,962	106,962	90,462
11 Central Book Aid (Crandall)	67,633	67,633	57,200
12 LLSA (\$.31 x pop.chartered to serve)	104,630	104,630	88,490
13 Correctional Facilities	10,961	10,960	9,270
14 Inter-Institutional (Co. Jails)	3,210	3,210	2,714
15 NYS Grant-In-Aid	13,000	-	-
16 NYS Adult Literacy Grant 18/19/20	8,984	-	-
17 NYS Family Literacy Grant 18/19/20	8,512	-	-
16 NYS Adult Literacy Grant 19/20/21	-	4,730	3,784
17 NYS Family Literacy Grant 19/20/21	-	8,513	6,810
Subtotal	396,311	379,001	319,930
Other Designated Aid*:			
18 Co. Aid to Member Libraries	90,500	88,500	-
19 Other Grant Funds	7,828	-	-
20 County Youth	1,120	1,100	-
Subtotal	99,448	89,600	-
Other Income:			
21 Automation Fees	477,706	486,173	498,229
22 From General Reserve	141,467	279,997	262,170
23 Bank Interest	5,941	2,400	2,400
24 Other Income	20,924	10,400	10,400
25	Subtotal	778,970	773,199
TOTAL	\$ 2,378,516	\$ 2,484,347	\$ 2,139,115

+ Approved 10/15/2019

* Approved 10/20/2020

**SOUTHERN ADIRONDACK LIBRARY SYSTEM
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<u>Expenditures - General Fund</u>	<u>Final 2019 Budget Full Funding cut 5.41%</u>	<u>Approved 2020 Budget Full Funding cut 5.408%+</u>	<u>Approved 2021 Budget Full Funding cut 20.0%*</u>
Personnel			
28 Salaries	576,536	523,963	511,237
29 Benefits - Active Staff	210,830	250,218	243,271
30 Benefits - Retirees	73,130	81,307	84,692
Subtotal	860,496	855,487	839,200
Maintenance & Operation			
31 Equipment	5,320	10,000	8,000
32 Books/e-content, SALS	5,006	6,000	6,000
33 Microsoftware	1,337	1,500	1,500
34 Serials	334	600	600
35 Supplies	6,243	7,000	6,000
36 Telephone	4,756	6,000	6,000
37 Postage	718	1,000	1,000
38 Publicity & Printing	638	2,000	1,000
39 Travel and Continuing Education	34,841	35,000	5,000
40 Professional Fees	18,292	70,000	20,000
41 Delivery Service	209,634	222,986	231,121
42 Membership	6,769	8,000	8,000
43 Equipment Repair & Maintenance	4,263	6,000	6,000
44 Utilities	12,572	15,000	15,000
45 Building Repair & Maintenance	42,258	25,000	25,000
46 Insurance	9,263	12,000	12,000
47 Automotive	2,514	5,000	5,000
Subtotal	364,757	433,086	357,221
Grants to Member Libraries/Other, Designated:			
48 CLD Aid, Crandall	106,962	106,962	90,462
49 Books, CBA, Crandall	67,633	67,633	57,200
50 LLSA, Member Libraries	104,630	104,630	88,490
51 County Aid, Member Libraries	90,500	88,500	-
52 County Youth Grants & SCAC	1,120	1,100	-
53 NYS Adult Literacy Grant 18/19/20	4,581	-	-
54 NYS Family Literacy Grant 18/19/20	8,658	-	-
53 NYS Adult Literacy Grant 19/20/21	-	4,730	3,784
54 NYS Family Literacy Grant 19/20/21	-	8,513	6,810
55 NYS Grant-In-Aid	-	-	-
56 Materials, Correctional Facilities	15,047	10,960	9,270
57 Materials, County Jails	3,210	3,210	2,714
58 Public Library System Automation	72,419	72,363	61,200
Subtotal	474,761	468,601	319,930
Grants to Member Libraries/Other, Undesignated:			
59 Marc Records for catalog	5,084	27,000	8,000
60 Technology	84,543	104,000	116,535
61 Library Service Seed Challenge Grant for Mb	33,338	40,000	-
62 Facility Upgrade Challenge for Mbr.Lib.	55,085	60,000	-
63 Continuing Education Challenge Grant for Mt	4,255	10,000	-
64 Grant Funded Projects	6,828	-	-
Subtotal	189,133	241,000	124,535
65 Mbr. Lib. Purchases for reimbursement	14,427	-	-
66 Automation Fees	471,331	486,173	498,229
TOTAL	\$ 2,374,904	\$ 2,484,347	\$ 2,139,115
Encumbrances carry over to next year	3,612		
Add to General Reserve-less encumbr.	\$ 0	\$ 0	\$ 0

+ Approved 10/16/2018

* Approved 10/20/2020

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Income General Fund - Notes 2020/2021

	State Aid Undesignated	Full funding based on 2010 Census. Proposed 2021 cut 20.0% (COVID-19 budget cuts).
1	Population	Formula aid \$.94/capita (353,366)
2	Square Miles	Formula aid \$67/square mile x 4,226 sq.mi.
3	Counties	\$25,000 per county
4	LLSA	Local Services Support Aid - 2/3 of LLSA + \$.31 x unserved population (48,558)
5	Book Reimbursal	Formula aid \$.68/capita
6	Coordinated Outreach	Formula aid \$43,000 + \$.13/capita (353,366)
7	Correctional Facilities	May vary due to prison population. Formula aid \$9.25/inmate + Hold Harmless \$11,461
8	Supplementary Aid	Formula Aid
	State Aid Designated	Full funding based on 2010 Census. Proposed 2021 cut 20.0% (COVID-19 budget cuts)
9	Public Library System Automation	Funds are pass through to the JA budget
10	CLD Aid	Pass through to Crandall \$.32/capita (353,366)
11	Central Book Aid	Pass through to Crandall for purchase of reference materials for Central Library
12	LLSA	Local Library Services Aid -Pass through to member libraries \$.31/capita chartered service area minimum \$1,500 with Full Funding
13	Correctional Facilities	Pass through to Correctional Facilities for library materials
14	Inter-Institutional (Co. Jails)	Pass through to County Jails, varies due to population on a given date
15	NYS Grant-In-Aid	None expected 2021. In 2018, SALS received \$14,000. Member Libraries received between \$2,500 and \$7,000.
16	NYS Adult Literacy Grant	2019 - 2022 Program Cycle. \$5,000 per year with Full Funding.
17	NYS Family Literacy Grant	2019 - 2022 Program Cycle. \$9,000 per year with Full Funding.
	Other Designated Aid	
18	Co. Aid to Member Libraries	Pass through to membership in Warren and Hamilton Co., Saratoga Co. for OverDrive. None expected in 2021.
19	Other Grant Funds	SALS Award funds, program-specific grant funds.
20	County Youth	Pass through to membership, Saratoga County only. None expected in 2021.
	Other Income	
21	Automation Fees	Estimated Fee income from member library rebilling for Joint Automation fees
22	From General Reserve	\$262,170 in FY 2021
23	Bank Interest	Estimated for FY 2021
24	Other Income	Prior yr reimbursed expenses, fines, donations, insurance dividends, sale of equipment, misc., etc.

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Expenditures - General Fund - 2019/2020 Notes

Personnel		
28	Salaries	No increase recommended for 2021
29	Benefits - Active Staff	Includes: Health & Vision Insurance (15% increase), NYS Retirement, Social Security/Medicare, Workers Comp., Disability and AFLAC Admin. Costs
30	Benefits - Retirees	Health insurance and Medicare Part B reimbursement of \$144.60/month 2020 rate
Maintenance & Operation		
31	Equipment	Replacement of computers, printer.
32	Books	Materials for the professional collection and ebooks.
33	Microsoftware	Upgrades to current software, gotomeeting software, etc.
34	Serials	Subscriptions for staff use
35	Supplies	Developed based upon expenditures in 2019/2020
36	Telephone	Developed based upon expenditures in 2019/2020
37	Postage	Developed based upon expenditures in 2019/2020
38	Pub/Printing	Developed based upon expenditures in 2019/2020
39	Travel and Cont Ed	Mileage, conference expenses, trustee travel and mileage reimbursement, annual meeting costs.
40	Professional Fees	Audit, attorney, payroll service (Paychex), Treasurer fees, Plan of Service development
41	Delivery Service	Delivery service among system, membership, and MVLS.
42	Membership	Memberships with NYLA, LTA, CDLC, NYCON, and Saratoga County Chamber of Commerce.
43	Equipment repair/maint.	Developed based upon expenditures in 2019/2020
44	Utilities	Developed based upon expenditures in 2019/2020
45	Building Repair & Maintenance	Developed based upon expenditures in 2019/2020
45b		
46	Insurance	Developed based upon expenditures in 2019/2020
47	Automotive	Developed based upon expenditures in 2019/2020
Grants to Member Libraries/Other, Designated:		
48	CLD Aid	Pass through to Crandall
49	CBA Books	Pass through to Crandall to purchase reference materials for Central Library/ Overdrive platform, ancestry.com
50	LLSA Member Libraires	Local Library Services Aid - Pass through to members
51	County Aid	expected in 2021.
52	County Youth Grants	Pass through to members (Saratoga Co. only). None expected in 2021.
53	NYS Adult Literacy Grant	Funding for Adult Literacy programs
54	NYS Family Literacy Grant	Funding for Family Literacy programs
55	NYS Grant-In-Aid	Member item allocations - pass through to members if any
56	Materials, Correctional Facilities	Pass through to Correctional Facilities
57	Materials, County Jails	Pass through to County Jails
58	Public Library System Automation	Designated Aid - pass through to JA
Grants to Member Libraries/Other		
59	MARC records for catalog	Purchase MARC records to help alleviate members' staff time -SkyRiver, Midwest and emarc express
60	Technology Grant	Increased support for Joint Automation Project and renewal of HeritageQuest.
61	Library Service Seed Challenge Grant for Member Libraries	Member Libraries apply for grants at maximum \$10,000, minimum \$1,000. Discontinued for 2020.
62	Facility Upgrade Challenge for Mbr.Lib.	Member Libraries apply for grants at maximum \$5,000 to upgrade their facility. Discontinued for 2020.
63	Continuing Education Challenge Grant for Mbr. Lib.	Member Libraries apply for grants at maximum \$1,000 for Trustee & Staff continuing education. Discontinued for 2020.
64	Grant Funded Projects	SALS Award funds, program-specific grant funds.
65	Mbr. Lib. Purchases for reimbursement	None for 2019-2021
66	Automation Fees	Estimated expense for fees paid for members for Joint Automation costs